



Internal Quality Assurance Cell (IQAC)
Minutes of the 15th meeting

Venue: Principals Chamber

Date: 14.11.2018

Time: 11.00 AM

1. All members of IQAC were introduced themselves.
2. Resolutions passed by governing council are appraised to the members and resolved to carry out the activities accordingly.
3. All the cell conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
4. It is resolved to carry out all academic activities in strict adherence to the university academic calendar and guidelines.
5. It is resolved to implement complete computer based feedback collection and analysis. In this regard, it is resolved to ask the CSE department to develop an application for computer based feedback collection and analysis.
6. It is resolved to continue student mentoring system with a maximum of 1:15 (facility : students) ratio for 2018-19 academic year and resolved to closely monitor the students progress through mentors.
7. It is resolved to conduct skill based training programs across all branches. It is resolved to conduct the skill based training workshops with the support of APSSDC.
8. Library activities are reviewed and resolved to equip the library with new requirements as per the updated curriculum.
9. Budget proposed are discussed and resolved to resubmit the budgets with reference to the several aspects during the meeting.
10. Student support and progress activities are reviewed and continue all the programs carried out during 2017-18 academic year in 2018-19 academic year also.
11. It was resolved to encourage the faculty to attend conference/workshop/seminars at reputed institutions.
12. All the committees are instructed to conduct the programs and activities assigned to them with full commitment.

Narasaiah
Principal and IQAC Chairman
Chairperson
IQAC
Sri Venkatesa Perumal
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